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Revision	FINAL
Function	Major Projects

Meeting	Alyth Substation - Community Liaison Group
Date	6 April 2022
Time	5-7pm

Alyth Substation CLG Attendees and Apologies:

Attendees	Position
Neil Macdonald (NM)	SSEN Transmission Construction Manager
Louise Anderson (LA)	SSEN Transmission Lead Community Liaison Manager
James MacMillan (JM)	Local Resident
Edward Clayhills-Henderson (ECH)	Local Resident
Simon Montador (SM)	Alyth Development Trust Representative
Apologies	Position
Archie Munro (AM)	SSEN Transmission Lead Project Manager
Cllr Colin Stewart (CS)	Perth & Kinross Council - Strathmore Ward
Cllr Fiona Sarwar (FS)	Perth & Kinross Council - Strathmore Ward
Cllr Lewis Simpson (LS)	Perth & Kinross Council - Strathmore Ward
Provost Dennis Melloy (DM)	Perth & Kinross Council - Strathmore Ward
Iain Donaldson (ID)	Alyth Community Council Representative
Adrian Ivory (AI)	Local Resident and Landowner
Bob Ellis (BE)	Meigle and Ardler Development Trust Representative
Meigle and Ardler Community Council	

Minutes

1.0	Introductions and apologies
1.1	Apologies from Archie Munro, Cllr Stewart, Cllr Sarwar, Cllr Simpson, Provost Melloy, Bob Ellis, Iain Donaldson, Megile CC and Adrian Ivory.
2.0	Approval of previous minutes and matters arising
2.1	There were no matters arising and the previous minutes were accepted as a true record of the January meeting.
3.0	Open Actions
3.1	Action 14 – NM confirmed that the site will be a dark site once operational, it was also confirmed that all lights on site are now off once the site is closed at the end of each day due to the clocks changing. When fully operational Alyth substation will be an unmanned site. This action is now closed.
3.2	Action 15 – Following the January CLG meeting, NM did issue a reminder to all regarding watching the speed when driving on Balendoch road. This action is now closed.
3.3	Action 16 - A 2nd site visit was held as part of the 5th CLG meeting on 6 April. This action is now closed.
4.0	Project Update
4.1	NM provided the CLG members with an update on site activities since the last CLG. Ground consolidation works and GIS (Gas Insulated Switchgear) & Statcom building foundation slab works have all been completed, along with the 6-overhead line (OHL) gantry foundations. NM advised that the gantries are 4 metres tall and underslung. All OHL works for 2021 & 2022 have been completed by Balfour Beatty other than turning in the downleads which will be carried out in June 2023. JM enquired into what the heaviest load the gantries take, and NM confirmed this as 3.5 ton.

	NM advised the project remains approximately 4-6 weeks ahead of programme.
4.2	<p>The substation site is now very busy with various activities including, installation of pre-cast concrete bases, along with the palisade fence which has been able to be installed early due to the project being ahead of programme, NM explained this has to be installed ahead of key plant being delivered.</p> <p>NM also explained the concrete bases were pre-cast at Inverurie, which in turn reduced the number of concrete wagons required on site. The use of a 165-ton crane, has also helped the site teams progress ahead of programme as although it is only lifting a maximum of 6 ton it can reach a wide area and turn 360 degrees.</p>
4.3	<p>All civil works are expected to be completed by June 2022. This does not include roads, however, does include kerbing, and foundations for transformers which in turn prepares the site for Siemens to commence their part of the project installing the electrical plant and equipment that will be housed within the GIS and Statcom building structures, this is expected to commence in December 2022.</p> <p>The post insulator structures that will be installed in order to receive the busbars are anticipated to be erected around July/August 2022. Come Christmas 2022 a substantial amount of the infrastructure will have been erected.</p> <p>JM enquired what is the heaviest item expected to be delivered to site, NM advised that the Statcom transformer is 216 ton and would be the heaviest delivery.</p>
5.0	Community Queries
5.1	At the last CLG meeting NM spoke about plans to install a camera near the Osprey nest to allow for a live feed. This camera has now been installed and the feed was shown to the CLG members in attendance. LA will share the link with CLG members when SSEN Transmission (SSENT) are able to do so and will reach out to Meigle Primary School for a 'name the chick' competition if the Ospreys are lucky to enough to breed again this season.
5.2	JM asked about the road along from the entrance to the substation that runs down to the entrance of Haughend Farm, NM confirmed to carry out full road repairs SSENT require Road Construction Consent from Perth and Kinross Council. In the interim the site teams are looking to regulate the potholes along this section of road by filling them with type 1 - roll this and pull it firm to pull the verges back to the position they should be.
6.0	AoB
6.1	Nothing to report.
7.0	Date of next CLG
7.1	10 August 2022 5-7pm via Microsoft Teams

Actions.

Number	Action / Update	Owner	Open/Closed
14.	NM to confirm for AI if Alyth substation once operational will be a dark site.	NM	Closed
15.	NN to remind all site personnel, delivery drivers and visitors to watch the speed on Balendoch road to the substation as some drivers appear to be going quite fast which may be causing the damage to some of the verges.	NM	Closed
16.	Second CLG site visit to be arranged.	LA	Closed
17.	Osprey camera link to be shared with CLG members when able to be shared.	LA	Open