

 <b>Scottish &amp; Southern</b> Electricity Networks TRANSMISSION	Document reference	19042023
	Revision	FINAL
	Function	Major Projects

<b>Meeting</b>	Alyth Substation - Community Liaison Group
<b>Date</b>	19 April 2023
<b>Time</b>	5.30-7.30pm

#### Alyth Substation CLG Attendees and Apologies:

Attendees	Position
Louise Anderson (LA)	SSEN Transmission Lead Community Liaison Manager
Jonathan Marshall (JM)	SSEN Transmission Assistant Construction Manager
Edward Clayhills-Henderson (ECH)	Local Resident
Adrian Ivory (AI)	Local Resident and Landowner
Simon Montador (SM)	Alyth Development Trust Representative
Cllr Colin Stewart (CS)	Perth & Kinross Council - Strathmore Ward
Cllr Hugh Anderson (HA)	Perth & Kinross Council - Strathmore Ward
Apologies	Position
Bob Ellis (BE)	Meigle and Ardler Development Trust Representative
Cllr Grant Stewart (GS)	Perth & Kinross Council - Strathmore Ward
Cllr Jack Welch (JW)	Perth & Kinross Council - Strathmore Ward
Iain Donaldson (ID)	Alyth Community Council Representative
Peter Menzies (PM)	Meigle and Ardler Community Council Representative

#### Minutes

<b>1.0</b>	<b>Introductions and apologies</b>
1.1	<p>LA provided an update on the SSENT project team, advising that Archie Munro had retired and new Project Manager was Usman Faisal and Paddy Rennie had now moved to another project and that JM would be taking the project updates forward for the CLG meetings.</p> <p>Apologies received from Bob Ellis, Cllr Welch and Iain Donaldson.</p>
<b>2.0</b>	<b>Approval of previous minutes and matters arising</b>
2.1	There were no matters arising and the previous minutes were accepted as a true record of the November meeting.
<b>3.0</b>	<b>Open Actions</b>
3.1	There were no open actions.
<b>4.0</b>	<b>Project Update</b>
4.1	<p>JM provided the CLG members with an update on site activities since the last CLG.</p> <p>In November it was confirmed that all the Gas Insulated Switchgear (GIS) was on site with assembly and installation well underway, the installation of the GIS is now expected to complete in the coming months and the installation of pedestrian walkways around both buildings and the spreading of 20mm chippings across the substation platform are currently being progressed.</p> <p>All the structure foundations are now in, and installation of our outdoor aluminum structures are approx. 90% complete.</p> <p>For the associated overhead line works, Balfour Beatty will return mid to late 2023 to connect the downleads to the new substation.</p>

	The project reached a major milestone in February, when the SCT (Static Compensator Transformer) was successfully delivered after arriving at Dundee dock. It has now also been commissioned so ready to be connected.
4.2	JM spoke about the current works currently ongoing and explained that multiple activities continue to be progressed in tandem with the secondary electrical works now being much of the works going on throughout the site.
4.3	Upcoming works were discussed. JM advised the CLG that the installation of the cabling and electrical equipment in the GIS hall, the equipment is extensive and complex with 30 electricians working on the electrics alone.  The primary install of the GIS/GIB (Gas Insulated Busbar) are expected to be completed by May with the civils works on site continuing this will include the continuing of spreading the chippings as well as works on the bellmouth at the main entrance to site, which will be the final part of the civil works.
<b>5.0</b>	<b>Community Queries</b>
5.1	LA gave an update to the CLG of recent community initiatives that have taken place. Members of SBAM site team took part in a bake sale on 22 March and raised £270 cash along with a £50 bank donation for Man Talk who they have previously supported with a £500 donation.
5.2	We also recently welcomed children from Webster High in Kirriemuir to site, the children have started a new project focussed on energy efficiency and visited site for the team to support 'constructability' and other practical factors that the group should consider in their project. The children got a lot out of their visit and picked up some handy information that they had not fully contemplated before regarding the constructability of buildings, so this will be great for their project.
5.3	AI asked about the bund that is due to be moved once the site cabins are demobilised and when planting will take place. JM advised that there is a chance the bund won't move as when originally planned due to the programme and this was currently being discussed between SBAM and SSENT, but confirmation can be given.
5.4	AI also asked about the maintenance plan/schedule once the planting has been undertaken to ensure the planting thrives and establishes so the screening the planting will provide is robust as possible. LA explained that SSENT will be responsible for a time once the works complete and that the SSENT Operation Teams have recently established a new maintenance programme for all substation sites, but further detail can be provided.
5.5	Discussions regarding the completion of the project and potential of working past October 2023 were held. JM advised that once the substation is commissioned there may be some snagging works required that will run past October 2023. AI advised that if on site for another winter that issues with lighting needs to be resolved, when the site is closed and on weekends when works not being carried out, site lighting should be off. LA advised this will be taken away and escalated on both sites of SSENT and SBAM.
5.6	AI noted that he had been approached by SSENT Land Team regarding the upgrading works to 400kV and advised that for these works along with the transformers that will be required to be delivered to site for the upgrade should not be undertaken during the harvest season.
<b>6.0</b>	<b>AoB</b>
6.1	Nothing to report.
<b>7.0</b>	<b>Date of next CLG</b>
7.1	July/August 2023 – Exact date TBC

#### Actions.

Number	Action / Update	Owner	Open/Closed
19.	JM confirm to AI when planning on bunds is to take place.	JM	Open
20.	LA to confirm for AI maintenance time on planting by SSENT project team as well as Ops maintenance programme for once they took over.	LA	Open
21.	Timer of lights to be looked at for this winter's working hours to ensure a dark site when the site closes each night and on weekends when the site is closed.	LA	Open