

	Document reference	
	Revision	<INSERT>
	Function	Major Projects

Meeting	Inveraray to Crossaig Community Liaison Group
Date	15/11/2022
Time	12:30-2pm

Inveraray to Crossaig CLG Attendees and Apologies:

Attendees	Position
Peter Brum (PB)	Project Manager – SSEN Transmission
Paul Kilgallon (PK)	Construction Manager – SSEN Transmission
Caitlin Quinn (CQ)	Community Liaison Manager SSEN Transmission
David Braidwood (DB)	Project Manager Balfour Beatty
Jim Harris (JH)	Stakeholder Manager – Balfour Beatty
Andrew Cooper (AC)	Project Manager – Scottish Woodlands
Ian Brodie (IB)	East Kintyre Community Council
Margaret Pratt (MP)	West Kintyre Community Council
Apologies	Position
Cllr Dougie McFadzean (DP)	Argyll and Bute Council
Cllr Robin Currie	Argyll and Bute Council

Minutes

1.0	Introduction and agenda for the meeting outlined
1.1	<p>Peter Brum(PB) is introduced to the CLG, PB gives an overview of the project and makes an introduction to the group and previous roles. He explained a bit about the Argyll Strategy and questioned if this would be of interest at the next CLG – this was agreed and there was discussion on the format and the context of the next CLG.</p> <p>MP had questioned Sunday working ours, DB replied saying they are working on Sundays on a one on one off basis. MP also stated that the community are questioning when the dismantling will be, PB replied stating at the moment its going to be November 2023.</p> <p>PB stated there was no incidents for the Month of October this was a very good month for health and safety. There was a discussion on the project successes and a look ahead to 2023.</p>
2.0	Site progress
2.1	<p>AC gave the group a forestry update, he stated that they are currently targeting native woodland, trying their best to minimize disruption. This involves quite tedious work to help make way for Balfour Beatty wiring teams. They are hoping to retain as much natural woodland as possible. In the coming months there will be disruption to local traffic management but they will ensure the community are updated. This is while they move 12000 tonne of Timber. Forestry completion is on track for March 2023.</p> <p>DB gave us an update on the OHL works. CQ stated that newsletters are about to be distributed to the local community to give them an update on the works, both MP and IB have requested hard copies of these so they can also distribute to local areas.</p>

	There was a discussion on signage, DB stated that their signagion is determined by their traffic management plan and any additional requests must go through the council. This point of the discussion was agreed would be picked back up in February before it starts to get busy again at the ferry.
3.0	Community updates
3.1	IB gave an update on the local foodbanks request for both calendars and advent calendars. This was agreed that this would be taken away as an action for the project.
4.0	AOB
4.1	It was agreed that the next meeting would be held on the 24 th of January in SSEN offices in Lochgilphead. There would be a presentation given on the Argyll Strategy and all the project that feed in. A site visit would also take place on this date. MP also requested a copy of the presentation slides for a community meeting.
7.0	Date of next CLG
7.1	Proposed date of the 24 th January at 12.30 . CQ to send out invite to members.

Actions.

Number	Action / Update	Owner	Open/Closed
1.	CQ to send newsletters to MP and IB	Caitlin Quinn	OPEN
2.	CQ to send out invites to the next CLG	Caitlin Quinn	OPEN
3.	CQ to send slide pack to MP before Monday 21/11/22	Caitlin Quinn	Closed
4.	Calendars/advent calendars	All SSEN	OPEN
5.			