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Revision	DRAFT
Function	Major Projects

Meeting	Kintore Substation - Community Liaison Group (6)
Date	Wednesday 7 th of December 2022
Time	6.00pm – 8.00pm

Kintore Substation CLG Attendees and Apologies:

Attendees	Position
Dav Lynch (DL)	SSEN Community Liaison Manager
Suzanne Mackay (SM)	SSEN Transmission Project Manager
Calum Grant (CG)	SSEN Transmission Project Manager
Scott Munro (SM2)	SSEN Transmission Project Manager
Ann Overton (AO)	Garioch Area Manager - Aberdeenshire Council
Moirá Moran (MM)	Kintore & District Community Council
Heather Watt (HW)	Inverurie Community Council
Debbie Korver (DK1)	Local Resident
Alan Milne (AM)	Community Council
Apologies	Position
Alexander Burnett (AB)	MSP for Aberdeenshire West
Mike Shearer (MS)	Local Resident
Janine Cracknell (JC)	Kintore District Community Council

Minutes

1.0	Introductions and apologies
1.1	DL welcomed all members to the Community Liaison Group and noted that we had a few new faces joining the call. Alan Milne for the Community Council, and Calum Grant and Scott Munro from SSEN Transmission. Apologies: Alexander Burnett, Janine Cracknell & Mike Shearer
3.0	Safety Moment
3.1	DL started the meeting off with a safety moment and discussed the high number of reported scams that had been circulating. This slide gives examples of scam text messages/emails proposing to be from HMRC and the post office encouraging to click on a link. The message was to remain vigilant and be careful before click on any links. This was commented on by AO, who all found the slides very informative. AO also gave a reminder to be cautious when speaking with individuals online.
4.0	Project Overview / Update – East Coast 400kV Phase 2
4.1	DL introduced Project Manager of the East Coast 400kV Phase 2 project CM to the CLG. DL explained CM would be providing an overview of the project and how this ties in to Kintore. CM went on to explain the overall East coast project and the holistic network design and more specifically how this requires a new OHL between Tealing and Kintore via the new Fiddes site. MM asked if a new substation would be required to facilitate this. CM confirmed that additional new substation would not be required, and it would be a new overhead line coming into the Kintore 400kV Substation.

5	Project Update – Since last CLG
5.1	<p>SM presented the Business separation slide to the group which breaks down the various different business areas within the wider SSE group.</p> <p>SM had mentioned that this had been discussed at a previous meeting and thought it would be useful to share this with the group. In particular the Fordtown battery storage scheme and explained this had been agreed by Aberdeenshire council. Contact details were also provided on this slide should any member of the group need to contact Eel power.</p>
5.2	<p>SM presented the slide which shows the land that SSEN Transmission own at Leylodge.</p> <p>DK asked if SM could expand further on what area’s specifically are owned by SSEN Transmission. SM talked through the individual area’s and where they were for reference.</p>
5.3	<p>SM then explained that since the last CLG meeting we looked into the possibility or a site visit to interested members with the CLG.</p> <p>A proposed date of Tuesday the 7th of February was put to the group. This would be discussed further into the new year and arrangements made.</p> <p>Action: DL/SM to arrange for site visit to be organised and full PPE to be provided.</p>
5.4	<p>SM then went on to explain the progress that had been made one site since the last CLG meeting.</p> <p>SM presented some overview images and images of the transformer bunds. SM explained that SGT 1 had been delivered the previous week and work was being carried out to install this. The second SGT is expected to be deliver early January.</p> <p>SM discussed that the OHL gantry was installed, along with a number of bases and installation of bases were ongoing. Works within the control room continue with the installation of the flooring and stool in advance of panels arriving. The concrete floor for the switch gear has also been poured in the period</p> <p>AM asked if the transformers were still filled with oil. SM explained they are still filled with oil and presented an image of the SGT bund explained precautions that are in place in the event of an oil spill.</p>
5.5	<p>SM then went on to present a look ahead of activities planned for the next quarter and provided and updates timeline:</p>  <p>Activities planned for the next quarter:</p> <ul style="list-style-type: none"> • SGTS’ Installed and commissioned ready for energization • Control panels arrive on site, installed and commissioned • Substation fence installed • Installing, glanding and terminating of cabling • 1st Outage commence to start the transfer of Overhead Lines(OHL) into exist substation <p>AM asked what was meant by the term “outage” and if this would mean a loss of supply to local residents. SM explained that and outage allows us to operate on that particular area of the network and this would not result in a loss of power to residential homes. SM explained that any loss of power to residential homes may incur as a result of another business area (i.e SSEN Distribution) carrying out any network repairs/upgrades.</p>

5.7	<p>SM explained Phase 3 of the project (132kV Asset Replacement) and provided an update that the planning application submission had been approved and the project is currently discharging planning conditions.</p> <p>SM presented visuals of the asset replacement and an overview of how the site might look. DK asked is SM could explain the area the visualisations were taken from. SM explained the positioning of the visualisations.</p>
6.0	Community Queries
6.1	<p>DK had mentioned that she had noticed the footprint of deer withing the site and asked if there was a security team who monitor this.</p> <p>SM explained there are security and camera checks carried out. SM also explained that we have a designated environmental team on site and she would highlight this to them.</p> <p>Action: SM to bring this to the attention our environmental team.</p>
7.0	AoB
7.1	<p>DL explained we are always keen to help out in the local community and explained SSE's volunteering programme "Be the Difference Volunteer Day" and encouraged any interested parties to contact him directly.</p> <p>DL mentioned that he had been in discussions with Brian Johnstone at "Action Kintore" and we are currently exploring ways we can help support the Bothie and we will hopefully have some plans in place for the next CLG meeting.</p> <p>All suggested to be sent to dav.s.lynch@sse.com</p>
8.0	Date of next CLG
11.1	Not date was arranged as site visit will take place before next CLG. Date to be agreed with CLG member in the new year.

Actions.

Number	Action / Update	Owner	Open/Closed
1.	SM to make environmental team aware of Deer footprints being reported on site.	SM	Open
2.	SM & DL to look into arranging CLG site visit and organise appropriate PPE	SM & DL	Open
3.		SM	Closed
5.		SM	Open