

Meeting	Knocknagael – Tomatin Overhead Line Community Liaison Group (OHL CLG)
Date	7 December 2017
Time	6.30pm – 9 pm

OHL CLG attendees:

Simon Robertson (SR)	SSEN - Lead Project Manager
Joanne Seath (JS) – apologies	SSEN - OHL Project Manager – apologies
Kenneth Reid (KR)	SSEN - Environmental Project Manager
Jenna Black (JB) – apologies	SSEN - Community Liaison – apologies
Davidjon MacDonald (DMac) - apologies	SSEN - Civil Engineer
Cllr Macpherson (DMac)	Inverness South
Cllr Caddick (CC) – apologies	Inverness South
Cllr Gowans (KG) – apologies	Inverness South
Cllr Jarvie (AJ) – apologies	Inverness South
Mr James Murray (JM)	Chair of Strathnairn CC
Mr Peter Christie (PC)	Secretary of Stratnairn CC
Ms Janice Tapley (JT)	Local resident
Colin Ross (CR)	THC
Colin Kelly (CK)	Morgan Sindall Vinci Energies (MSVE) – Construction Manager
Andrew Maclver (AM)	THC roads dept
Pawel Stopnicki (PS) – apologies	PRI/Access tracks/OHL Supervisor

Minutes

1. Introductions and apologies	Attendees were: Simon Robertson, Kenneth Reid, Cllr McPherson, James Murray, Peter Christie, Janice Tapley, Colin Ross, Colin Kelly, and Andrew Maclver of the THC roads dept also attended.
2. H&S Moment	Discussed the delivery driver getting his transit van stuck in snow on the top of Farr Windfarm, instead of his intended destination of Daviot Quarry. He was found by our substation site manager with inadequate clothing, which was wet through. A lucky escape!!
3. Approval of previous minutes	Note: Janice Tapley is a local resident and not on the CC
4. Matter arising from previous minutes	Action 3: This can be closed as silt management is ongoing and managed on site by the contractor and monitored by SHE Transmission; Action 5: newsletter is every two months with the cut off for adverts on 24th of the previous month. Next issue for advert would be the feb issue; Action 6: ongoing – JB has organised school visits; Action 7: ongoing – JB has discussed help with the school garden and perhaps tree planting in the community woodlands;

	<p>Action 9: Additional signage has been ordered by MSVE. PC noted he needed to wait momentarily for forwarder being unloaded at AP05. Contractors need to consider when deliveries are undertaken to ensure any disruption is minimised;</p> <p>Action 10: ongoing as required;</p> <p>Action 11: Discussion is ongoing between THC and SHE Transmission about diverting works from B861 to the public footpath from the shop to the school. Start of works expected in Feb/Mar 18, with completion by summer 18. Further update to be provided at next CLG;</p> <p>Action 12: Can be closed as under construction;</p> <p>Action 13: noted in discussion under Action 11;</p> <p>Action 14: noted in discussion under Action 11;</p> <p>Action 15: MSVE have registered and will erect banner at entrance to works compound at Milton of Farr. MSVE plan engagement with school and welcome further suggestions for community engagement;</p>
5. Project Overview and update	<p>Discussion on PRI works underway. MSVE noted works ongoing on the Essich Rd and on Garbole Rd. Due to cold weather tarmac cannot be laid, but this will be done when weather breaks.</p> <p>OHL haul road is being progressed south of Farr Substation, and will continue until weather restricts progress. This is planned for completion in May 18.</p> <p>Tree felling has commenced and should be complete by Mar 18.</p> <p>Ecological/Archaeology surveys will be ongoing throughout works.</p> <p>Farr s37 Application has been submitted. A copy of the application was provided to PC to leave in public location. Adverts are in the paper on 1st and 8th Dec with close of consultation on the 26th Jan 18.</p> <p>Private Water Supply (PWS): PC noted there was a PWS by Blar Buidhe. KR to confirm details have been provided to SW and MSVE.</p> <p>Construction Works will stop for festive period from Fri 22nd Dec 17 until Mon 8th Jan 18.</p> <p>Farr Compound will be receiving approx. 20 containers between now and 18th Dec for set up of site compound.</p> <p>A school visit is planned to see the new footpath by the school.</p> <p>Media: Jenna to speak to PC and JM regarding putting works update on the facebook page.</p> <p>JT noted that a resident had told her of an Eddie Mckay lorry driving too close to her in bad weather. CK to speak to Eddie Mckay that this does not happen again. It was noted that on the whole the drivers have been very courteous and this was an exception.</p>
6. Next Meeting	15th Feb 2018.

Actions/Outcomes

Number	Action / Update	Owner	Open/Closed
1	Provide an up to date Project Team contact list to CLG Attendees	JS	CLOSED
2	Provide a high level Programme (programme in presentation is difficult to read)	JS	CLOSED
3	Ensure no run-off (silt) from works affects the River Nairn in particular as this is a particularly sensitive fishing river. SSE comment we aim to ensure silt run-off is managed and also no pollution incidents occur that could also affect watercourses). Silt management is ongoing and managed on site by the contractor and monitored by SHE Transmission.	JS	CLOSED
4	Provide an article on safety (reference SSEN) for the next issue of the Community Council newsletter.	JB	CLOSED
5	SSEN will also provide an Advert for the Newsletter. Newsletter is bi-monthly. Deadlines for submissions are 24 th of March, May, July, September, November 2018.	JB	On-going
6	SSEN offered to visit school present the project – possibility of bringing live bat into school to show pupils?	JB	On-going

7	SSEN can also offer their services to help with maintenance (gardening, painting etc.) under their BE THE DIFFERENCE scheme.	JB	On-going
8	Contact details for headmistress Diana/Katrina Kennedy 01808 521246 Contact e-mail – farrinv.primary@highland.gov.uk ;	FYI	CLOSED
9	MSVE to check TM compliant with Red Book – concerns raised by Community Council. Additional signage has been ordered by MSVE. PC noted he needed to wait momentarily for forwarder being unloaded at AP05. Contractors need to consider when deliveries are undertaken to ensure any disruption is minimised;	JS	On-going
10	MSVE to ensure advance warning signs are placed ahead of works on various affected roads.	JS	On-going
11	SSEN/THC/MSVE to look at options for completing footpath link from school to Cathy View – walk over arranged for 13th Nov 2017. Discussion is ongoing between THC and SHE Transmission about diverting works from B861 to the public footpath from the shop to the school. Start of works expected in Feb/Mar 18, with completion by summer 18. Further update to be provided at next CLG;	JS	On-going
12	SSEN have already provided £30k to help progress footpath improvement outside school.	FYI	CLOSED
13	SSEN have a fixed budget for all the PRI works and therefore the improvement works will need to be prioritised. THC and SSEN will discuss.	JS	Noted in discussion under action 11
14	Community Council agreed they would prefer to progress-shared-use path connection from Dalvourn back to the Village to Cathy's View which fits with the Council's Village Improvement Scheme rather than individual narrowings at the School and Playground. This would provide a coherent and safe path connection rather than piecemeal works.	FYI	Noted in discussion under action 11
15	MSVE are part of the Considerate Contractors scheme and will look at how this can be developed to provide long-term betterment for the Community. MSVE have registered and will erect banner at entrance to works compound at Milton of Farr. MSVE plan engagement with school and welcome further suggestions for community engagement;	JS	on-going