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Revision	FINAL
Function	Major Projects

Meeting	Knocknagael – Tomatin Overhead Line Community Liaison Group (OHL CLG)
Date	25th September 2018
Time	6.30pm – 8.30pm

OHL CLG Attendees and Apologies:

Attendees	Position
Joanne Seath (JS)	SSEN - OHL Project Manager
Louise Anderson (LA)	SSEN – Project Co-ordinator
Mr James Murray (JM)	Chair of Strathnairn CC
Mr Peter Christie (PC)	Secretary of Strathnairn CC
Ms Janice Tapley (JT)	Local resident
Apologies	Position
Simon Robertson (SR)	SSEN - Lead Project Manager
Kenneth Reid (KR)	SSEN - Environmental Project Manager
Colin Kelly (CK)	Morgan Sindall Vinci Energies (MSVE) – Construction Manager
Cllr Gowans (KG)	Inverness South
Cllr Macpherson (DMac)	Inverness South
Cllr Jarvie (AJ)	Inverness South
Cllr Margaret Davidson	Leader of the Highland Council
Cllr Caddick (CC)	Inverness South
Colin Ross (CR)	The Highland Council
Andrew McIver (AMc)	The Highland Council

Minutes

1.0	Introductions and Apologies
1.1	Attendees were Joanne Seath, Louise Anderson, James Murray, Peter Christie and Janice Tapley.
2.0	Approval of Previous Minutes
2.1	Minutes of the meeting held on the 27th June 2018 were approved.
3.0	Matters Arising from Previous Minutes
3.1	There were no matters arising from previous minutes.
4.0	Project Overview and Update
4.1	48/60 275kV tower foundations are now complete. All access roads, tree clearance and site investigations (SI's) are complete. All foundations to be in by the end of November 2018 which will help reduce workforce on site.
4.2	The osprey's that had been in the area have now left.
4.3	Private Water Supply (PWS): Two homeowners connected to the PWS at Blairbuie not happy and have contacted Cllr Davidson of THC advising of issues they have with the works being undertaken and raising their concerns about the effect on their PWS. The catchment for the PWS is above the proposed new permanent access road so we feel it is unlikely we will contaminate their supply. However, we are aiming to address the homeowners' concerns. We just wanted the CLG to be aware there is an issue. One of the homeowners has requested we arrange for them to be connected to the Scottish water supply. We have said we do not feel this is required as our works will not

	detrimentally affect the supply. Water samples have been taken and these were tested prior to works starting on site, further samples will be taken during and after the works are completed.
4.4	Still some logs in the woods at Carr Bann to be removed but not many. Contractor has said he will remove.
4.5	One diversion for dismantling off the SHEPD line still required. SSEN are working with SHEPD for the best way but it's not required until spring. As it crosses a field it should only affect the landowner.
4.6	The family of the worker of SSEN's sub-contractor Edward MacKay that was tragically killed in May 2018 have requested a picnic bench be put in the area in his memory. Edward MacKay will install the bench. PC indicated the Community Woodlands had recently had to remove a picnic table due to it becoming unsafe and were seeking to find a replacement – see action 9.
4.7	<i>Post Meeting Note: SSEN have helped the Fearneg Growers with the Community Growing Project at Farr Estate by supplying them with sand for the sandpit in the children's garden and play area.</i>
5.0	Community Queries
5.1	Be the Difference day looking to be arranged in October helping Strathnairn Community Woodlands. SSEN are also working with Farr Primary School for days in 2019.
5.2	SSEN's sub-contractor Edward MacKay has now paid to sponsor the newsletter for one year and advert is now in the bi-monthly newsletter. Next submission for the newsletter is the 24th November 2018.
5.3	JM raised that half a dozen red squirrels have been killed at Balnafoich, it was raised with the THC for a squirrel crossing to be installed in the area but the THC were not keen on this. JM has requested for SSEN to try progress this.
6.0	AOB
6.1	No additional matters were raised.
7.0	Date of Next CLG
7.1	4th of December 2018. 6.30pm-8.30pm at SSEN/MSVE's site offices.

Actions/Outcomes

Number	Action / Update	Owner	Open/Closed
1	SSEN will also provide an advert for the Newsletter (Complete) Newsletter is bi-monthly. Deadlines for submissions are 24 th of March, May, July, September, and November 2018.	JS	On-going
2	SSEN can also offer their services to help with maintenance (gardening, painting etc.) under their BE THE DIFFERENCE scheme.	JS	On-going
3	Possible Traffic Management (TM) required when SSEN start pulling wire. Scaffolding and nets will be put to support conductors as they cross any roads affected. Stop/go boards will also be used.	JS	Note
4	<p>SSEN/THC/MSVE to look at options for completing footpath link from school to Cathy View. Discussion is ongoing between THC and SSEN about diverting works from B861 to the public footpath from the shop to the school.</p> <p>All drawings for footpath received from Colin Ross at THC, just awaiting costs.</p> <p>Update 25/09/18 – The outstanding road mitigation works is the Village Improvement Scheme between Dalvourn and B851/B861 junction at Inverarnie Shop. This will complete the shared-use path connection from the Primary School to the Shop and improve the road environment to reduce traffic speeds and improve the amenity of the Village over this length. While SSEN remain committed to delivering these works it was found that doing so through the current contract resulted in excessive costs that were prohibitive.</p> <p>Therefore, it was agreed between THC and SSEN to consider alternative procurement and delivery options that would provide a cost-effective scheme that could be managed effectively to deliver the aims of the scheme and the aspirations of the Community. It was agreed that SSEN would continue to fund the scheme through their project but the contract for the works would be led directly by THC through a tendering exercise.</p>	JS	On-going

	<p>For obvious reasons it would have been advantageous to have works completed this year, but unfortunately that is not possible. There was also a risk that rushing to compile and issue a tender to get work started on site would realistically mean a late October/early November start of works. This would give considerable risk of weather delays like those encountered last year during the path connection works to the School. It is considered more beneficial and pragmatic to delay the works until March 2019 to avoid these type of delays and associated costs. We are aware that the Community would rather wait and get a quality job than risk rushing to get started before winter and falling foul of the weather and associated delays, preferring that work is done properly rather than quickly.</p> <p>Landowner agreements are in place and we will be working over the coming months to compile the contract and design drawings. THC will look to issue the tender in early January 2019, award the contract in February 2019 with a site start in March 2019.</p> <p>THC will continue to liaise with the Community, landowners and SSEN on delivering this work.</p> <p>In the meantime, THC will ask that SSEN inspect and review the B851 and B861 public roads along the length of their site access routes to determine what repairs and/or safety works that can be carried out before the winter to offset deterioration caused by the development's traffic.</p>		
5	MSVE are part of the Considerate Contractors scheme and will look at how this can be developed to provide long-term betterment for the Community.	JS	On-going
6	<p>AP 7 – A risk assessment is required here by the Open Reach exchange – people are parking here, and it obstructs access.</p> <p>Update 25/09/18 – AP 7 is quieter now but is still being used for parking.</p>	CK	On-going
7	<p>Weekend Working – Any works to be carried out on a Sunday will be light duty works only except for when there is an outage.</p> <p>Update 25/09/18 – There have been a couple of incidents of noisy work being carried out during the outages in Farr on a Sunday. Works will be concentrated on T29-T50; MacKenzie's Estate on the Garbole Road before winter sets in.</p>	CK	Note
8	<p>Speeding tubes were installed in Farr village before Christmas but there was some damage to a few so those damaged have been re-installed and the amount increased.</p> <p>It was raised at a recent Community Council Meeting that the number of vehicles going through Farr village at speed is increased when the site closes on a Friday afternoon. CK and JS will report this back to the site and reinforce the importance of adhering to the speed limit on the road.</p> <p>Update 25/09/18 – Speeding is still an issue. Traffic police have been in the area twice recently and this does seem to have had an effect.</p>	JS/CK	On-going
9	PC to speak to Strathnairn Community Woodlands regarding the installation of a picnic bench in the area in memory of the sub-contractor that was killed back in May 2018. PC to advise JS of the outcome.	PC/JS	04.12.18
10	JS to speak to THC regarding installing a red squirrel crossing at Balnafoich on B861.	JS	04.12.18