



Meeting title	Agenda – User Group meeting (7) Whole System, Asset Management and Operational Performance
Date / Time/ Location	5 December 2018 - 8.30am – 4.30pm SSE, 1 Waterloo Street, Glasgow – The Cutty Sark

Attendees User Group panel;	
Tracey Barlow (TB)	User Group Chair
Wendy Barbour (WB)	User Group panel member - Supplier
Graeme Stewart (GS)	User Group panel member – DNO
Professor Gareth Harrison (GH)	User Group panel member - Innovation
Niall Stuart (NS)	User Group panel member – Generator
Doug McAdam (DM) - Apologies	User Group panel member – Stakeholder Advisory Panel
Julian Leslie (JL) – Apologies PM	User Group panel member – NGSO
Geoff Aitkenhead (GA)	User Group panel member – Asset Management
Jenna Black (JB)	User Group Secretariat
Attendees to User Group;	
Colin Nicol (CN)	Managing Director - SSEN
Dave McKay (DMc)	Director of Operations – Transmission
Aileen McLeod (AMc) – apologies	Head of Business Planning and Performance
Matthew Seed (MS)	Head of Engineering and Investment
Bless Kuri (BK)	Acting Network Capability and Performance Manager
Neil Sandison (NS)	Head of Transmission Control Centre
Mark Holland (MH)	Transmission Control Support Engineer
Sara McGonigle (SMc)	Senior Manager for RIIO-T2
Danny McMillan (DMcM)	Transmission Portfolio Manager
Shirley Robertson (SR)	Head of Business Sustainability
Heather Bain (HB)	RIIO-T2 Asset Manager
Lorna Mitchell (LM) – apologies	Transmission Asset Analyst

Andy Adams (AA)	Head of Operation Performance
Euan Phillips (EP)	Assistant Engineering Manager
Andrew Urquhart (AU)	Transmission Commercial Manager

Agenda	
<ul style="list-style-type: none"> Welcome Housekeeping Agenda 	<p>Introductions round the table. Housekeeping. Agenda.</p>
<ul style="list-style-type: none"> Day 1 re-cap 	<p>The User Group (UG) will have a private discussion with Ofgem on 9 January and following this will have a further conference call with SHE Transmission.</p>
<ul style="list-style-type: none"> Colin Nicol 	<p>The User Group met CN at the introductory meeting on 22 August 2018. The User Group had a Q&A.</p>
<ul style="list-style-type: none"> Whole System 	<p>MS introduction and welcome to BK – Head of System planning and investment.</p> <p>BK talked the User Group through the following in terms of Whole System</p> <ul style="list-style-type: none"> Drivers for whole system approach Stakeholder engagement business definition of whole system SSEN approach to whole system Next steps
<ul style="list-style-type: none"> Introduction to Asset Management and Operational Performance 	<p>DMc provided an introduction to SHE Transmission Assets.</p>
<ul style="list-style-type: none"> Asset Management 	<p>HB and EP discussed their slides in relation to asset management, lifecycle, asset management system and covered Customer expectations, Workstreams, Asset Replacement and Resilience.</p>
<ul style="list-style-type: none"> Operational Performance 	<p>AA – discussion round the table.</p> <p>NS – Control Centre. Discussion re Operations and Planning (fault analysis and outage plans), Commissioning, Real Time Operation (issuing permits and monitoring alarms).</p>
<p>User Group closed discussion</p> <ul style="list-style-type: none"> Overview Response to User Group feedback Date of next meeting – 9 January conference call – 1.30pm – 3.30pm Close 	<p>UG require a further session on asset management eg, for the perspective from T1 – T2.</p>