

Meeting title	Notes of the meeting User Group meeting (13) First draft of Business Plan
Date / Time/ Location	4 June 2019 – 8.30am – 5.30pm SSE, GLASGOW – Room 1 and Room 2, 6 th Floor.

Attendees User Group panel;	
Tracey Barlow (TB)	User Group Chair
Wendy Barbour (WB)	User Group panel member - Supplier
Graeme Stewart (GS)	User Group panel member – DNO
Professor Gareth Harrison (GH)	User Group panel member - Innovation
Niall Stuart (NS)	User Group panel member – Generator
Doug McAdam (DM)	User Group panel member – Stakeholder and Environment
Julian Leslie (JL) - apologies	User Group panel member – ESO
Geoff Aitkenhead (GA)	User Group panel member – Asset Management
Jenna Black (JB)	User Group Secretariat
Attendees to User Group;	
Colin Nicol (CN)	Managing Director – SSEN
Rob McDonald (RMc)	Managing Director - SHE Transmission
Aileen McLeod (AMc)	Director of Business Planning and Commercial
Christianna Logan (CL)	Director of Customers and Stakeholders
Alex Sutton (AS)	Sustainability Manager
Sarah Dooley (SD)	Communications Policy Manager
Dave McKay (DMc)	Director of Asset Management & Operations
Maz Alkirwi (MA)	Director of Finance for Transmission and Networks Regulatory Finance
Tony Scott (TS)	Director of Capital Development & Delivery
Norrie Kerr (NK)	Director - Energy Action Scotland

Agenda	
8.30am – 9.00am	
<ul style="list-style-type: none"> Welcome Housekeeping Re-cap Agenda 	<p>The User Group have access to 4 June User Group slides – Sharepoint</p> <p>TB meeting with technical author proposal at 1pm today. TB and JB to arrange a schedule of meetings over the Summer.</p>
9.00am – 10.00am	
<ul style="list-style-type: none"> Overview of SHE Transmission Strategy - pillars, goals, baseline v's stretch and scenarios 	Draft Business Plan launch date for SHE Transmission – 27 June 2019. JB to post hard copies to User Group including business buddy's and contact details
10.00am – 10.30am	
<ul style="list-style-type: none"> Engagement programme for July Consultation and specific consultation questions 	<p>Christianna Logan Sarah Dooley</p> <p>Engagement Programme</p>
10.30am – 11.00am	
<ul style="list-style-type: none"> Finance update and financiability (investor engagement) 	Maz Alkirwi
11.00am – 11.30am	BREAK
11.30am – 1.00pm	

<ul style="list-style-type: none"> Leadership in sustainability Thriving communities' ambition 	Norrie Kerr Aileen McLeod
1.00pm – 1.30pm	
1.30pm – 2.30pm	
<ul style="list-style-type: none"> Sector Leading Efficiency 	Tony Scott
2.30pm – 3.30pm	
<ul style="list-style-type: none"> Stakeholder-led strategy (including connections and innovation) 	Sarah Dooley
3.30pm – 4.30pm	
<ul style="list-style-type: none"> Safe and secure network operation 	Dave McKay
4.30pm – 4.45pm	BREAK
4.45pm – 5.30pm	
<p>User Group closed discussion</p> <ul style="list-style-type: none"> Re-cap Minutes of the last meeting Report development User Group feedback on Business Plan Consultation Actions 	Tracey Barlow

- AOB
- Close

Date of next meeting – 4th and 5th September
2019 (SSE, PERTH)